**LBHF EARLY YEARS SENIF**

**CONSENT FORM**

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| **Early Years Inclusion Team** | 145 King Street, Hammersmith, London, W6 9XYMore information at: [www.lbhf.gov.uk](http://www.lbhf.gov.uk/) |

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|  **Child’s Details**  |
| Name:  | Date of Birth:  | Current Age: |
| **Person(s) with Parental Responsibility Details** |
| Name(s):  | Relationship to child:  |
| Email Address:  |
| Contact number:  |

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**What is SENIF?**

SENIF stands for ‘Special Educational Needs Inclusion Funding’. This is funding which nurseries and childminders can apply for to support meeting the needs of individual children. To apply for SENIF funding, the nursery/childminder will share information about your child’s needs and how they plan to support them with the funding. They will also share any reports completed by external professionals who have worked with your child. This application is then considered at the SENIF panel, who will decide if the nursery will receive the funding.

All material and information will remain confidential to the you, the nursery and to the professionals on the SENIF panel.

If you have any questions about SENIF, please contact the inclusion team: eyfservice@lbhf.gov.uk

**Person(s) with Parental Responsibility consent:**

I agree that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ can complete a SENIF application for my child.

Please tick the relevant box:

**Yes**, I give consent [ ]

**No**, I do not give consent [ ]

Signed:…………………………………………………………………………………………

Name:…………………………………………………………………………………………..

Date:……………………………………………………………………………………………

**Privacy Notice (How we use CYP information)**

The Early Years and Early Years Inclusion Team’s hold the legal right to collect and use personal data relating to Children, Young People and their families, and we may also receive information regarding them from their previous setting, LA and/or the DfE.

We collect and use personal data in order to meet legal requirements and legitimate interests set out in the GDPR and UK law.

**The categories of CYP information that we collect, hold and share include:**

* Personal information (such as name, unique pupil number and address)
* Characteristics (such as ethnicity, language, nationality, country of birth, LAC, CiN and free school meal eligibility)
* Attendance information (such as sessions attended, number of absences and absence reasons)
* SEND information
* Relevant medical information
* National Curriculum Assessments/results
* Individual Assessment Data
* Exclusion / Behaviour Information

**Why we collect and use this information**

We collect and hold personal information relating to children on the caseloads of our team and may also receive information about them from their previous setting/school, local authority and/or the Department for Education (DfE) as well as Health Providers.

We use the Child’s data:

* to support learning and access
* to monitor and report on progress
* to provide appropriate specialist support and interventions for Child
* to provide appropriate specialist support for families
* to assess the quality of our services
* to comply with the law regarding data sharing
* to safeguard children and young people

**The lawful basis on which we use this information**

In accordance with General Data Protection Regulation (GDPR). 25th May 2018